



# ANALYSIS REQUEST

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**Client**

Name \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Client Reference \_\_\_\_\_

Additional Client Ref \_\_\_\_\_

Quote No \_\_\_\_\_ Order No \_\_\_\_\_

Date Sampled \_\_\_\_\_

**Charge To**  Client  Submitter (Company)  Other \_\_\_\_\_

**Primary Contact**

**Submitter** (if different)

Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_

**Results To** *Reports will be emailed to Primary Contact by default. Additional Reports will be sent as specified below.*

Email Primary Contact  Email Client  Email Submitter  
 Email Other  Other \_\_\_\_\_

*Dates of testing are not routinely included in the Certificates of Analysis. Please inform the Laboratory if you would like this information reported.*

## GRAPE VINE TISSUE SAMPLES

Plant Part	Stage	Profile Code	Elements
Petiole (separated at sampling) Blade (separated at sampling)	Flowering	CGP	Petiole Portion = Nitrate-N, P, K, Mg Blade Portion = N, P, K, S, Ca, Mg, Na, Fe, Mn, Zn, Cu, B
Petiole (Petiole Only)	Flowering/Fruit Ripening	BP	N, P, K, S, Ca, Mg, Na, Fe, Mn, Zn, Cu, B (NO <sub>3</sub> also recommended – please request as additional)
Blade (Blade Only)	Flowering/Fruit Ripening	BP	N, P, K, S, Ca, Mg, Na, Fe, Mn, Zn, Cu, B
Whole Leaf (Blade & Petiole – one sample)	Flowering/Fruit Ripening	BP	N, P, K, S, Ca, Mg, Na, Fe, Mn, Zn, Cu, B
Additional Tests	Petiole S, Cl, Al, SO <sub>4</sub> -S, Acid Detergent Wash		

**PLANT SAMPLE DETAILS**

Recommended Profiles are outlined below, and on the reverse of this sheet.

Please indicate your requested tests with a ✓

Sample Identification	Variety	Complete Grape Profile	Whole Leaf Basic Plant	Blade only Basic Plant	Petiole Basic Plant	Molybdenum	Nitrate-N	Other	Lab#
		CGP	BP	BP	BP(GPet)	Mo	NO <sub>3</sub>		
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		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

**ADDITIONAL INSTRUCTIONS**

NB. Please advise laboratory if hazardous substances possibly present in samples.

Total Number of Samples Sent **NOTE:** If more than one courier bag being sent for one farm, please indicate eg. 1 of 2, 2 of 2 etc on outside of courier bag so that all samples are reported in one job.

\_\_\_\_\_

**Please supply more of:** (specify quantities required)

Qty:  Request Forms KB 11292  Plant Bags (indiv)  
Qty:  Soil & Plant DIY sampling kits  Soil Bags (indiv)  
Qty:  Courier Bags:  NZ Courier  Courier Post  Feed Bags (indiv)  
Qty:  Other \_\_\_\_\_

**PLEASE SIGN** (refer to terms of trade overleaf)

Signature \_\_\_\_\_ Date \_\_\_\_\_

## SAMPLING INSTRUCTIONS

*Interpretation of test data depends on the sample being taken (sampled) in the recommended manner. These notes will help to ensure that this is done. More detailed guides for specific crops are available on request.  
Please advise laboratory if hazardous substances possibly present in/on samples*

If a Complete Grape Profile is requested, please separate the petioles from the blade at sampling and place the petioles within a small bag inside the sample bag with the separated blades

Two sampling periods are recommended for grape leaf tissue analysis: At flowering, a petiole sample may be collected, or later in the season during fruit ripening, a leaf blade only sample can be taken. The earlier sampling time has the advantage that corrective actions are possible for the current season's crop. The later sample would better reflect the nutrient supply for a larger part of the season, and will be of value for planning the next season's fertiliser programme.

Also refer to Hill Laboratories Technical Note Grape Vine Tissue Analysis (KBI 4494), and Hill Laboratories Crop Guide (KBI 3460).

Carefully check that you have filled in the request form, then promptly despatch to the laboratory.

## TERMS OF TRADE

*The following terms and conditions apply for work done by R J Hill Laboratories Limited (henceforth referred to as "Hills"), unless otherwise arranged by the management.*

### Invoices

- An invoice detailing the charges for work undertaken will be forwarded by Hills with the results
- A monthly statement issued detailing all transactions up to month end, showing any amount due for payment
- Hills reserve the right to charge the customer for any bank charges associated with processing their payment (e.g. foreign exchange charges, dishonoured cheques, etc)

### Payments

- Payment to be made in NZ \$ for the amount invoiced
- Payment to Hills is due within 7 days of date of invoice for casual customers
- Full payment to Hills is due by the 20th of the month following date of invoice for customers with approved credit
- Hills may take immediate action to recover overdue debt in the event of the following occurring:
  - (a) The customer is in default under any agreement with Hills
  - (b) The customer commits an act of insolvency or bankruptcy

### New Customers

- Hills reserves the right to require payment in advance for any work to be done and/or require the customer to fill in a credit application form prior to information being released

### Requests to invoice another customer/entity

Hills will:

- Not release results until both customer and third party have signed an approval form for re-invoicing to occur
- Charge a \$25 plus GST re-invoicing fee to the customer

### Overdue Accounts

If an account is overdue, Hills reserves the right to:

- Withhold results until payment is received
- Charge interest on overdue accounts at the rate of 1.5% per month from the due date until payment
- Recover from the customer any debt collection charges including commission from Debt Collection Agencies

### Poor Account History

Hills reserves the right to:

- Require payment prior to release of results
- Refuse to undertake any further work without pre-payment
- Withdraw any special discounts or arrangements

### Data Release Policy

- The party who has paid Hills for the analysis has the primary right to a copy of the results of that analysis. Hills will retain a copy of all analytical results on its database and reserves the right to use those results for the development and continuous improvement of its own business. For further detail on Hills policy on the release of data, refer to our Data Release Policy document KB 28309.

### Delivery

- If Hills is unable to deliver the results or perform a service because of any cause beyond its control (including any force majeure event), it may suspend delivery or cancel the customer's order without incurring any liability for loss or damage suffered by the customer
- Delivery of results shall be deemed to be made to the customer when the results are first dispatched from Hills in Hamilton, or collected by the customer or the customer's agent. All carriers, including couriers, are deemed to be agents of the customer

### Warranties and Conditions

- If Hills shall be under any liability whatsoever to the customer then, whether such liability be in contract, tort (including negligence and personal injury), or otherwise and notwithstanding any relief or remedy to which the customer may be entitled to under the Contractual Remedies Act 1979 or at law or in equity, such liability shall be limited to the price at which the goods or services are supplied to the customer
- Under no circumstances will Hills be liable for any financial or economic loss or consequential loss of any kind whatsoever

### Privacy

- The customer agrees that Hills may obtain information about the customer from any person (including any Collection Agency), for any purpose being in the course of Hills business, including credit assessment and debt collecting and the customer consents to any person providing Hills with such information
- The customer agrees that Hills may use for lawful purposes any information it has about the customer relating to the customer's creditworthiness for lawful purposes

### Jurisdiction

- In the event of a dispute arising between Hills and the customer, such dispute shall be governed by New Zealand Law and the place of any hearing shall be Hamilton, New Zealand